



111-E Corporate Blvd. South Plainfield, NJ 07080  
Phone: (908) 754-2115 Fax: (908) 755-8913

### **CREDIT APPLICATION PACKAGE**

#### **INSTRUCTIONS**

- Type or legibly print all information requested on the Credit Application.
- If your company is NOT a publicly held corporation, we will require a Personal Guaranty Agreement to be executed. A representative of Dimensional Millwork, Inc. must either witness this Guaranty Agreement or the ACKNOWLEDGEMENT form must be executed.
- If you do not pay sales tax; we must have a completed and signed Sales Tax Resale or Exemption Certificate on file. NOTE: WE MUST HAVE THE NAME OF THE COUNTY IN WHICH YOUR COMPANY IS LOCATED. \*\*
- On all requests for credit of \$75,000 or greater, we must have your most recent financial Statements (i.e. Balance Sheet, Profit & Loss Statement, Statement of Cash Flow, etc.).

\* To speed processing of your Credit Application, you may FAX the completed documents, including Personal Guaranty, to (908) 755-8913, Credit Department. **The original documents must be mailed and received by Dimensional Millwork, Inc. at the address above prior to establishing an open account.**

Thank you for your interest in Dimensional Millwork, Inc.

**\*\*PLEASE NOTE:**

If you are purchasing material from us to be resold in its original form, please complete the NEW JERSEY RESALE CERTIFICATE.

If you are purchasing material from us to be used in the manufacture of a product for resale, please Complete the NEW JERSEY SALES AND USE TAX EXEMPTION CERTIFICATE.



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## Credit Application

PLEASE TYPE OR PRINT LEGIBLY

Date: \_\_\_\_\_

### Business Information

Firm Name: _____	Date Established: _____
Billing Address: _____	City: _____
Delivery Address (If Different): _____	County: _____
Phone #: (____) _____	State/Zip: _____
Fax #: (____) _____	Number of Employees: _____
Billing email: _____	

Business Structure:     Proprietorship                       Partnership                       Corporation (State: \_\_\_\_\_ )

Estimated Annual Sales: \$ \_\_\_\_\_                      Amount of Credit Requested: \$ \_\_\_\_\_

### Company Principals Responsible For Business Transactions

List the home address, zip code and Social Security number for each principal

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By Providing SS Numbers, the above principal(s) consent to Dimensional Millwork, Inc. obtaining consumer credit report(s)

### Trade References

List at least three references. If no business, please give personal references

Name	Address	Phone #
_____	_____	_____
_____	_____	_____
_____	_____	_____

### Bank Reference

Name: _____	Phone #: _____
Address: _____	Bank Officer: _____
Checking Account #: _____	Loan: _____

In order to induce Dimensional Millwork, Inc. (DMI) to extend credit to the above named firm {"Purchaser"}, the undersigned Purchaser agrees to pay at the offices of DMI, in New Jersey, Middlesex County, New Jersey , all charges within the terms of sale to Purchaser by DMI on each sales invoice, together with renewals and extensions thereof, and further agrees to pay interest at the maximum legal rate on all invoices that remain unpaid 30 days after the due date, and reasonable attorney fees and other costs incurred for collection. Purchaser further consents to the terms and conditions of the Personal Guaranty Agreement. PLEASE SIGN ON THE REVERSE SIDE AND ATTACH A COPY OF YOUR MOST RECENT FINANCIAL STATEMENT.

\_\_\_\_\_  
PURCHASER SIGNATURE

\_\_\_\_\_  
TITLE

INTERNAL <i>SP</i>	DR	CRTD	APD
USE ONLY <i>TRM</i>		CL	ACN

**ACKNOWLEDGEMENT**

THE STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ )

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_,  
known to me to be the person whose name is subscribed to that certain Personal Guaranty Agreement  
executed on \_\_\_\_\_, 20\_\_\_\_, and acknowledged to me that he/she executed the same for the  
purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC, IN AND FOR  
\_\_\_\_\_ COUNTY,  
STATE OF \_\_\_\_\_

## AUTHORIZATION TO RELEASE ACCOUNT INFORMATION

Please accept this as my/our authorization to release to DIMENSIONAL MILLWORK, INC. any information requested in their credit inquiry.

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Company Name

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Account Number

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Typed Name of Authorized Signer

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Title of Authorized Signer

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Signature of Authorized Signer

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Date

### TO OUR CUSTOMER

It has become necessary for us to have the above form completed so that your bank will release credit information to us. Please complete, sign and return to us with your application for credit.

Thank you for your cooperation,

DIMENSIONAL MILLWORK, INC.

## PERSONAL GUARANTY AGREEMENT

For the consideration of the extension of credit to (the "Purchaser") I/we, the undersigned, hereinafter called the "Guarantor" (if singularly, or "guarantors" if plural) guarantee payment at the office of Dimensional Millwork, Inc. (herein called "DMI"), in South Plainfield, Middlesex County, New Jersey, of all charges (hereinafter call the "Indebtedness") within the terms of sale to the Purchaser by DMI on each sales invoice issued by DMI, together with all renewals and extensions thereof. I/we further agree to pay interest at the maximum legal rate on all invoices that remain unpaid on the last day of the month in which the invoice was due, computed from the date of the invoice until and including the date paid on the basis of a year consisting of 360 days, and all reasonable attorney fees, court costs and costs of collection incurred in the enforcement of any of our rights hereunder or in the collection of any Indebtedness or obligation guaranteed hereunder.

Guarantors hereby severally waive notice of acceptance of this guaranty and all other notices in connection herewith or in connection with the Indebtedness or obligations guaranteed hereby, and waive diligence, presentment, protest, and suit on the part of DMI in the collection of any Indebtedness or obligation hereby guaranteed, and agree that DMI shall not be required to first endeavor to collect from Purchaser any Indebtedness or obligation hereby guaranteed, or to foreclose, proceed against, or exhaust any collateral or security for any Indebtedness or obligation hereby guaranteed, before requiring Guarantors, or any of them, to pay the full amount of the liability hereby created. Suit may be brought and maintained against any one or more of the undersigned Guarantors at the election of DMI, without joinder of Purchaser or the other undersigned Guarantors as parties thereto. If any sum due DMI by Guarantors hereunder is placed in the hands of any attorney for collection, or is collected through probate, bankruptcy or other court proceeding, then the undersigned Guarantors, jointly and severally, promise to pay DMI all attorney's fees and costs incurred in collection costs under this Personal Guaranty.

This guaranty is continuing and shall continue to apply notwithstanding (i) any change in the name, ownership, management or control of Purchaser, or (ii) any change in the form of entity of Purchaser, whether proprietorship, corporation, joint venture or partnership, or (iii) any change in the membership of any joint venture or partnership; and this guaranty shall continue without regard to the form or amount of Indebtedness or obligation guaranteed which Purchaser may create, renew, extend, or alter, in whole or in part, without notice to Guarantor's.

DMI may surrender, release, exchange or alter any collateral or security for any Indebtedness or obligation hereby guaranteed without affecting the liability of Guarantors under this guaranty agreement and this guaranty shall continue effective notwithstanding any legal disability of Purchaser to incur any Indebtedness or obligation incurred to DMI.

Whenever Guarantors shall pay any sum which may become due DMI under the terms of this guaranty agreement, notice in writing shall be delivered to DMI at the time of such payment that the said payment has been made by Guarantors, and in the absence of such notice, any sum received by DMI on account of any Indebtedness or obligation hereby guaranteed shall be conclusively deemed paid by Purchaser. All sums paid to DMI by Guarantors may be applied by DMI at its discretion upon any Indebtedness or obligation hereby guaranteed.

This guaranty agreement shall continue to bind Guarantors, jointly and severally, until DMI shall have received notice in writing from any of the undersigned Guarantors that the person giving such notice elects no longer to be bound by this guaranty agreement, after which time, this guaranty agreement shall bind the person giving such notice only as to the Indebtedness and obligations of Purchaser to DMI which are then existing and as to all renewals and extensions thereof, in whole or in part whenever made, but this guaranty agreement shall continue in full force and effect as to all other of the undersigned Guarantors not giving such written notice.

In the event of the death of any of the undersigned Guarantors, this guaranty agreement shall bind the decedent, his heirs, executors and administrators only as the Indebtedness and obligations of Purchaser to DMI which are existing at the time notice in writing of such death is received by DMI and as to all renewals and extensions thereof, in whole or in part whenever made, but this guaranty agreement shall continue in full force and effect as to all other of the undersigned Guarantors.

No notice shall be deemed received by DMI unless and until a representative of DMI acknowledged receipt thereof in writing.

Each of the undersigned Guarantors acknowledges that this guaranty agreement is operating and binding as to him without reference to whether it is signed by any other person or persons and without reference to whether it is signed by any other person under any legal disability to sign the same; and that his/her liability hereunder shall be cumulative and in addition to any other liability to DMI, whether the same is incurred through the execution of a similar guaranty agreement, through endorsement, or otherwise.

DMI may assign its rights hereunder in whole or in part and upon any such assignment all the terms and provisions of this guaranty agreement shall inure to the benefit of such assignee, to the extent so assigned.

DMI is relying and is entitled to rely upon each and all of the provisions of this guaranty agreement; and accordingly, if any provision or provisions of this guaranty agreement should be held to be invalid or ineffective, then all other provisions shall continue in full force and effect notwithstanding.

This guaranty agreement shall be governed by and construed in accordance with the laws of the state of New Jersey.

We each represent and warrant the accuracy of the information in the Credit Application on the reverse side.

Date: \_\_\_\_\_

Guarantor \_\_\_\_\_

Witness: \_\_\_\_\_

SS#: \_\_\_\_\_

Date: \_\_\_\_\_

Guarantor: \_\_\_\_\_

Witness: \_\_\_\_\_

SS#: \_\_\_\_\_



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**TERMS:**

Terms will be specified at the time your account is opened.

**LATE PAYMENT CHARGES:**

A 1.5% PER. MONTH (18% PER ANNUM) SERVICE CHARGE WILL BE ADDED TO ALL PAST DUE ACCOUNTS ALL ACCOUNTS ARE DUE AND PAYABLE AT THE OFFICES OF DIMENSIONAL MILLWORK, INC. MIDDLESEX COUNTY, SOUTH PLAINFIELD NEW JERSEY.

**CONDITIONS OF SALE:**

In case of transfer of business, insolvency or suit by any other creditor, account becomes immediately due and payable without further demand.